



ANANYA INSTITUTE OF COMMERCE & LAW

Managed By :- *Umiya Mata Kadva Patidar Education and Samaj Seva Trust*

Approved by Bar Council of India, New Delhi, Affiliated to Gujarat University

Ref. No. OA-NB./AICL/Adm./Com-/03/2024

Date : 11/07/24

STUDENTS GRIEVANCE REDRESSAL COMMITTEE

ACADEMIC YEAR 2024-25

OFFICE ORDER

Subject: Constitution of Students Grievance Redressal Committee for the Academic Year 2024-25

In accordance with the UGC (Redressal of Grievances of Students) Regulations, 2023, and with the objective of providing a fair, transparent and effective mechanism for addressing students' grievances, the Students Grievance Redressal Committee (SGRC) of Ananya Institute of Commerce and Law, KIRC Campus, Kalol, is hereby constituted for the Academic Year 2024-25.

The Committee shall receive, examine and facilitate the redressal of genuine grievances of students in a fair and impartial manner and shall ensure that the principles of natural justice are followed.

Sr. No.	Designation	Name
1	Ombudsperson	Dr. Rajulben Desai
2	Chairperson	Dr. Kalpesh Thakkar
3	Convener	Dr. Alpesh Patel
4	Co-Convener	Ms. Riddhi Parekh
5	Member	Ms. Heena Desai
		Mr. Nehal Shiresiya
		Mr. Hitesh Prajapati
		Ms. Kinnari Patel
		Mr. Vishvaraj Chudasama
10	Student Representative	Ms. Dhruvi Patel
		Mr. Parshottam Ven



Principal

Ananya Institute of Commerce & Law
Kalol (N.G.) Phone: 3827221

KIRC Campus, Ahmedabad-Mehsana Highway, KALOL (N.G.) 382721.

Tel. No. (02764) 259153, 259154 Fax (02764) 222605, Website : www.kirc.ac.in E-mail : info@kirc.ac.in



ANANYA INSTITUTE OF COMMERCE & LAW

Managed By :- *Umiya Mata Kadva Patidar Education and Samaj Seva Trust*

Approved by Bar Council of India, New Delhi, Affiliated to Gujarat University

Ref. No.

Date : 11/07/24

ROLES AND RESPONSIBILITIES

1. To receive and consider grievances submitted by students.
2. To provide students with a fair and reasonable opportunity to present their concerns.
3. To examine grievances objectively and maintain confidentiality wherever required.
4. To facilitate appropriate action for the redressal of genuine grievances within a reasonable period.
5. To ensure that the principles of natural justice are followed while dealing with grievances.
6. To maintain proper records of grievances received, action taken and decisions made.
7. To communicate the outcome of the grievance redressal process to the concerned student, wherever applicable.
8. To undertake such other functions as may be necessary for effective student grievance redressal in accordance with applicable rules and regulations.

The Committee shall function in the best interest of the students and the institution and shall discharge its responsibilities in accordance with the applicable UGC Regulations and institutional policies.

This order shall remain effective for the Academic Year 2024–25 or until further orders.



Principal

Ananya Institute of Commerce & Law
Kalol(N.G.) Dist. Gandhinagar-382721